



Improvement and Review Commission

Date: 12 September 2018
Time: 7.00 pm
Venue: Council Chamber
District Council Offices, Queen Victoria Road, High Wycombe Bucks

Membership

Chairman: Councillor D Knights
Vice Chairman: Councillor A D Collingwood

Councillors: K Ahmed, M C Appleyard, H Bull, Mrs L M Clarke OBE, A E Hill,
M E Knight, Mrs W J Mallen, H L McCarthy, R Newman, Ms C J Oliver,
R Raja, J A Savage, D A C Shakespeare OBE, P R Turner,
C Whitehead and R Wilson

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Filming/Recording/Photographing at Meetings – please note that this may take place during the public part of the meeting in accordance with Standing Orders. Notices are displayed within meeting rooms.

Agenda

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2.	DECLARATIONS OF INTEREST To receive any disclosure of disclosable pecuniary interests by Members relating to items on the agenda. If any Member is uncertain as to whether an interest should be disclosed, he or she is asked if possible to contact the District Solicitor prior to the meeting. Members are reminded that if they are declaring an interest, they should state the nature of that interest whether or not they are required to withdraw from the meeting.	-

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10. URGENT ITEMS	-

For further information, please contact Jemma Durkan 01494 421635,
jemma.durkan@wycombe.gov.uk

Improvement and Review Commission Minutes

Date: 20 June 2018

Time: 7.00 - 7.35 pm

PRESENT: Councillor D Knights (in the Chair)

Councillors K Ahmed, M C Appleyard, A D Collingwood, A E Hill, M E Knight, Mrs W J Mallen, Ms C J Oliver, R Raja, J A Savage, D A C Shakespeare OBE, P R Turner, C Whitehead and R Wilson,

Apologies for absence were received from Councillors: H Bull, Mrs L M Clarke OBE and H L McCarthy

1. CHAIRMAN'S OPENING REMARKS

The new Chairman of the Improvement and Review Commission, Councillor Knights welcomed the members to the meeting and explained his future aims for the Commission.

Councillor Knights emphasised that he hoped to fulfil the role of Chairman to his best ability. He added that he would be happy to meet with any member of the Commission if they wished to discuss any issues to allow for a better understanding of views.

Councillor Knights explained that he was committed to good, effective and transparent scrutiny. His vision was for two clear functions, 'blue sky thinking' and supporting portfolio holders. It was noted that the aim was to assist with improved decision making and to demonstrate to the public that effective scrutiny was undertaken.

The Chairman highlighted that he was a fan of modernisation, the role of the Commission was crucial and he hoped to bring real change for residents.

2. APOLOGIES FOR ABSENCE

Apologies for absence were noted.

It was noted that Councillor Collingwood arrived late to the meeting and had provided apologies.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. MINUTES OF THE PREVIOUS MEETING

RESOLVED: that the minutes of the meeting of the Improvement and Review Commission held on 14 March 2018 be approved as a true record and signed by the Chairman.

5. UPDATE ON THE ANTI-SOCIAL BEHAVIOUR IN THE DISTRICT TASK AND FINISH GROUP

The Chairman of the Anti-Social Behaviour (ASB) in the District Task and Finish Group, Councillor Chris Whitehead provided an update on the status of the Group.

Councillor Whitehead explained that ASB was difficult to define and included a large scope of problems such as road rage, vandalism and street drinking. The TFG were considering the issues and the level of the problem of ASB in the District.

It was noted that several representatives had been interviewed including representatives from the Police such as the Chief Inspector and stakeholders including Red Kite and the Wycombe Homeless Connection.

At a meeting the Police had informed the TFG there was a lack of resources and it was difficult to recruit new officers to the area. The Police indicated that the problem of parking in the town centre was an issue for prospective police officers. It was suggested that WDC could offer parking concessions to police staff to help with recruitment.

Councillor Whitehead explained that there were a number of different agencies and stakeholders involved in dealing with ASB. However no one was currently ultimately responsible and he believed that this should be changed.

The following points were also noted:

- There were 11 statutory and 9 non-statutory agencies involved and there was scope for modernisation.
- Street wardens could be considered.
- Passive begging was not a crime.
- The police had suggested low cost CCTV systems in off licences.
- There was a problem with public toilets being used by drug addicts. It was suggested to close these and have a scheme to use toilets in pubs and restaurants.
- A better night time economy in town centres deterred ASB.
- It was reported that there was a problem with beggars knocking on doors with a note asking for money.
- There was an Anti-Social Behaviour Policy at Wycombe District Council however it was uncertain if this was being implemented.
- Some councils had an app to report ASB and it was suggested that this type of reporting device could be used.
- There was a problem with very strong alcohol being sold by off licences.

Councillor Whitehead confirmed that further meetings had been scheduled to interview external stakeholders and to consider the final report recommendations. It was expected that the final report would be considered by the Improvement and Review Commission at its meeting in September 2018 and then onto Cabinet in September or October 2018 for consideration.

6. UPDATE ON THE RIVER WYE TASK AND FINISH GROUP

The Chairman of the Improvement and Review Commission provided the group with information regarding the Remaking the River Wye Task and Finish Group on behalf of Chairman Councillor McCarthy.

It was noted that there had been no further developments. The outcome of the economic assessment was expected to be available at the end of July 2018. The final recommendations report was then expected to be considered at the Improvement and Review Commission meeting in September 2018 and then onto Cabinet for consideration in September or October 2018.

7. COMMISSION WORK PROGRAMME & CABINET FORWARD PLAN

The Commission considered the work programme report featured along with the appended Cabinet Forward Plan and Commission Work Programme.

The Chairman of the Commission noted that the Budget Task and Finish Group would be established in the autumn to consider the draft budget in one phase from October to December 2018.

It was suggested new senior officers be invited to a future meeting to provide their views on the Council and update the Commission on future work plans.

8. COUNCILLOR CALL FOR ACTION

There were no Councillor Calls for Action.

9. SUPPLEMENTARY ITEMS

There were no supplementary items.

10. URGENT ITEMS

There were no urgent items.

Chairman

The following officers were in attendance at the meeting:

Jemma Durkan	- Senior Democratic Services Officer
Catherine Whitehead	- Head of Democratic, Legal & Policy.

Agenda Item 4.

WYCOMBE COMMUNITY SAFETY PARTNERSHIP PLAN – 2018/19 UPDATE

Officer contact: Officer contact: Sarah McBrearty

Tel: 01494 421876 sarah.mcbrearty@wycombe.gov.uk

What is the Commission being asked to do?

The Commission is requested to note and support the updated Wycombe Community Safety Partnership priorities and actions for 2018/19

Executive Summary

The Wycombe Community Safety Partnership Plan (Appendix A) sets out the aims and objectives for the Partnership for the period from April 2017 to March 2020. The Plan explains the structure and system for conducting business and the contribution and commitment of partners. The plan is forward looking with a focus on community and tackling the issues that matter most to residents, businesses and visitors.

The Wycombe Community Safety Partnership regards the Plan as a living document that will build upon successes and identify areas where there is a need to focus resources and expertise.

Background and Issues

The Crime and Disorder (Overview and Scrutiny) Regulations 2009, in conjunction with Section 19 of the Police and Justice Act 2006, set out the requirements for discharging crime and disorder overview and scrutiny arrangements. Every local authority is required to have a designated crime and disorder Overview and Scrutiny Committee with power to make recommendations regarding the functioning of their local Community Safety Partnership. Wycombe District Council uses the Improvement and Review Commission for this purpose.

Wycombe Community Safety Plan 2017-2020

Wycombe Community Safety Partnership priorities are identified using two analysis documents: The Thames Valley Police Force Strategic Assessment and the Buckinghamshire Community Safety Partnership Strategic Assessment.

Both documents are produced annually and are complemented by regular monitoring of partnership activity, detailed analyses that explore the key and emerging problems, and consultation with community groups. This process helps the Partnership to direct its resources so they remain focused on the main priorities, adapt to new issues, and are delivered in a manner that gets to the root causes of crime and anti-social behaviour.

Following this research the following have been identified as priorities for the Wycombe Community Safety Partnership:

- Tackling anti-social behaviour and crime
- Safeguarding our communities from exploitation
- Working together to address Child Sexual Exploitation
- Building community resilience

Wycombe Community Safety Partnership Plan Priorities 2017 - 2020

The Community Safety Partnership has agreed the following four priorities for the next three years. Each priority has a delivery plan, with details of the key actions for each during 2018/19 included below.

Priority 1 – Tackling anti-social behaviour and crime

Crime and anti-social behaviour continue to be a priority concern for the residents of the district. The Wycombe Community Safety Partnership understands that certain crimes occur in peaks and troughs throughout the year, so we need to continue to plan for these peaks and make every effort to limit any increases during these periods.

Year one actions:

- To coordinate the Street Community Group meetings, exploring opportunities for engagement and enforcement where necessary, to deal with the key nominals causing problems with within High Wycombe town centre.
- To launch an effective communications campaign, educating and raising awareness of town centre related issues amongst members of the public.
- Agree across relevant partners the new prohibitions for the town centre Public Spaces Protection Order, and once in place undertake planned enforcement.
- To deliver targeted anti-social behaviour campaigns and operations in identified hotspots and at peak times (for example at Halloween, and working with Bucks New Uni when the new students start).
- A number of agencies/services have participated in the ASB Task and Finish Group and look forward to seeing the final report.
- To deliver targeted crime prevention campaigns and operations in identified hotspots and at peak times – such as when people go on holiday, and when the clocks go back.
- Reduce repeat victims of burglary by increasing support to victims through advice, homes surveys and property marking schemes.
- Provide appropriate crime reduction advice to as many residents as possible via various methods of communication, including setting up Pop-Up Police Stations.
- Undertake targeted interventions with partnership support, to disrupt/dismantle Organised Crime Groups.

Priority 2 – Safeguarding our communities

It has become clear across the country that adults within our communities are subject to different forms of exploitation. Although the public may not be able to identify this as an area of concern locally, the crime statistics and knowledge from service providers in the district and county indicate that this is indeed a key priority

Domestic abuse is a very under-reported crime and it is believed that those who are brave enough to come forward represent only the tip of the iceberg in terms of those who experience it. Consequently, organisations find it difficult to measure the true extent of domestic abuse in the district as they are not able to get a full picture and extent of domestic abuse.

Modern slavery is the illegal exploitation of people for personal or commercial gain. It covers a wide range of abuse and exploitation including sexual exploitation, domestic servitude, forced labour, criminal exploitation and organ harvesting. Victims of modern slavery can be any age, gender, nationality and ethnicity. They are tricked or threatened into work and may feel unable to leave or report the crime through fear or intimidation. They may not recognise themselves as a victim.

Year one actions:

- To include information on domestic violence and abuse in publications and through social media to signpost victims to the support agencies in both the district and nationally.
- TVP will be creating a Domestic Abuse Repeat Incident meeting to develop a multi-agency response – this will be led by the newly appointed Safeguarding Sergeant.
- Agencies to promote HBV support details via their websites and all other media.
- Work closely with relevant partners to establish premises and individuals at risk of county lines.
- To undertake training with Evening and Night Time Economy premises such as bars, pubs and late night eateries on safeguarding issues.
- Targeted initiatives and campaigns within the Evening and Night Time Economy premises, such as taxi and private hire checks and effective monitoring and enforcement of alcohol licensing conditions.
- To promote and support the launch of The Willow Project service, who supports victims of exploitation within Buckinghamshire, across agencies and communities.
- To undertake partnership operations to susceptible or suspected locations of modern slavery

Priority 3 – Working together to address Child Exploitation

Last year the focus of this priority was solely child sexual exploitation. However, there is a move across the county to focus on the wider issue of child exploitation, which would include sexual exploitation, but also other issues such as criminal exploitation, and the risk of radicalisation etc.

Year one actions:

- Support the National Child Sexual Exploitation Awareness day in March – raising awareness locally.
- A training package on safeguarding children to be developed and delivered to taxi drivers, as part of their licensing conditions.
- Awareness raising campaign and training materials to be provided to late night eateries.
- Creation of Safeguarding Sgt to manage expectations and allow the sharing of information.
- TVP to establish and lead a multi-agency approach to prevent escalation from Medium/Low to High of Child Exploitation victims
- Partners to promote FGM support agencies and information, via their website and other appropriate media.
- To undertake a further two test purchase operations of hotels/licensed premises within the town centre.

Priority 4 – Building community resilience

A large part of the work of the Community Safety Partnership is to educate and inform the public – for example explaining how to prevent becoming a victim of crime, or explaining where specific help can be obtained for a certain issue (such as domestic abuse, or cybercrime) etc.

It is important, in these more challenging financial times, to build community resilience into the work of the Partnership. Together we need to enhance the personal and collective capacity of the community to anticipate risk, limit its impact and help them to bounce back rapidly.

Year one actions:

- To promote the Safe Place scheme amongst potential service users, their families and potential care providers, whilst encouraging new businesses to sign up.
- TVP and WDC to work with Neighbourhood Watch and to support their campaigns and encourage membership
- Utilise NHW and Thames Valley Alert to educate the community about crime trends that are most likely to affect them.
- TVP Neighbourhood Teams to deliver the Community Cop Card Scheme within the Marlow area.
- To ensure effective communication particularly with the elderly and vulnerable – to raise awareness of scams and people can stay safe.
- The Street Association Coordinator to develop a toolkit for other Parish Councils to use to start-up their own schemes

Partnership work so far:

- Operation Goat (the town centre multi-agency operation to deal with current anti-social behaviour issues) continues to be successful. Utilising ASB tools such as dispersing problem individuals where appropriate and undertaking effective engagement, alongside partners such as One Recovery Bucks.
- In July a 2 day licensee event took place. Firstly 19 off-licenses attended a presentation from the police and licensing to discuss the issues within the town centre, and how they can assist with tackling the problems. This was followed by a joint operation whereby 11 premises were selected and all were subject to two tests (under age sales, and a secondary test relating to the integrity of the premise license. (e.g buying a single can from a retailer prohibited from sales of single cans or have a restriction on the ABV limit of 6%)). All premises passed these tests, however some issues were highlighted that are now being dealt with accordingly.
- A partnership campaign around spring crime and garden security was undertaken, through social media and Thames Valley Alert.
- Domestic Abuse Information was included in the summer 2018 edition of Wycombe District Time – promoting the support agencies for victims.
- The regular monthly MARAC (Multi Agency Risk Assessment Committee – dealing with high risk domestic abuse cases) meetings are changing to dynamic daily meetings – this is currently being rolled out across the county.

- Currently working closely with licensing to produce a safeguarding training package for taxi and private hire license holders on issues such as child exploitation, slavery and dementia – as a mandatory condition of their license.
- Currently all safeguarding leads at all schools in Wycombe LPA have been spoken to 'face to face' with the new Safeguarding Sgt. All schools have been able to communicate their needs in terms of safeguarding packages. A bespoke training package for each school will be created post Sept 2018 ready for new term.
- Marlow Neighbourhood Policing Team have completed their Cop Cards project for 2018 and the winning schools have been given their prize.

Conclusions/ Recommendations

Whilst the remit of the Community Safety Partnership has broadened to new and challenging areas, such as modern slavery, we have ensured our Partnership Plan continues to address the more 'traditional' themes of community safety, which are still a priority for the community, such as acquisitive crime and anti-social behaviour.

The Commission is asked to support its priorities for 2017-2020, and the actions outlined.

Corporate and Financial Implications

The legal requirements are outlined earlier in the report.

Next Steps

The Partnership Delivery Plans for 2018-19 will be monitored via the Wycombe Community Safety Strategy group meetings.

Background Papers

The Wycombe Community Safety Plan 2017-2020 is held by Community Services Team and published on the Council's website.

Agenda Item 5.

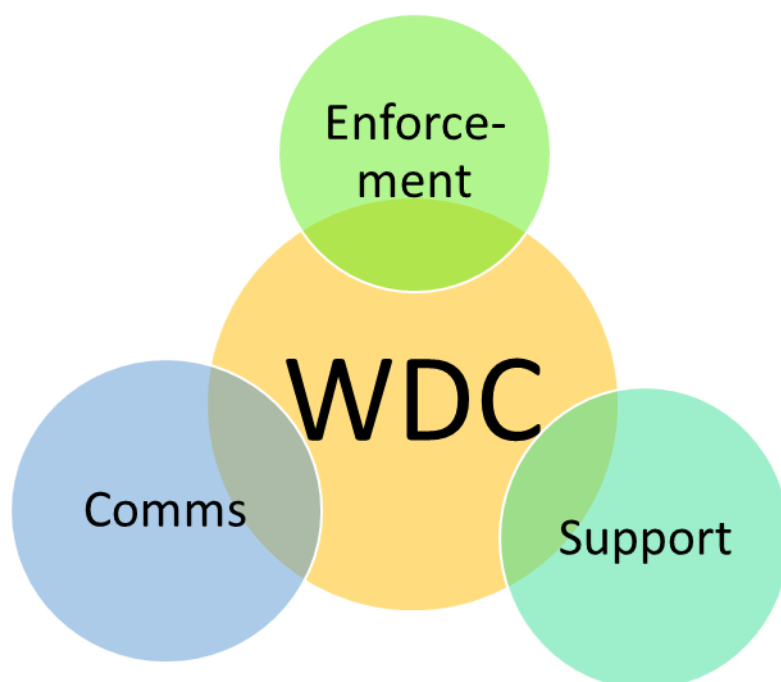
RECOMMENDATIONS OF THE ANTI-SOCIAL BEHAVIOUR IN THE DISTRICT TASK & FINISH GROUP

Officer contact: Catherine Whitehead (Head of Democratic, Legal and Policy Services) 01494 421980, catherine.whitehead@wycombe.gov.uk

‘Is there a problem with anti-social behaviour (ASB) in the District, and if so what can we do about it?’

Executive Summary

The ASB Task and Finish Group (T&FG) has 10 recommendations which will be presented to the Improvement & Review Commission on Wednesday 12 September 2018. They can be summarised under four headings, all interrelated, and graphically represented as:



Background and Issues

The Group Membership was as follows:

Chairman: Councillor Chris Whitehead

Vice-Chairman: Councillor Alex Collingwood

Membership:

Councillor Khalil Ahmed

Councillor Marten Clarke

Councillor Gary Hall

Councillor Arif Hussain

Councillor Mahboob Hussain JP

Councillor Hugh McCarthy

The Improvement and Review Commission set up a Task and Finish Group to answer the question 'Is there a problem with anti-social behaviour in the District, and if so what can we do about it?' The following is an extract from Council Minutes of 11 December 2017.

The points that the T&FG have addressed are highlighted in yellow below:

A motion was submitted by Councillor Miss K S Wood and seconded by Councillor D H G Barnes.

“WDC notes the increasing concern of councillors and members of the public regarding an apparent rise in instances of anti-social behaviour across the district and within Wycombe Town Centre in particular.

WDC believes giving greater prioritisation to the enforcement of available anti-social behaviour measures by Thames Valley Police will improve the situation before it becomes overly detrimental to the residents, businesses and visitors to the district.

WDC resolves to seek swift re-prioritisation of TVP resources to tackle this issue in conjunction with improved partnership working with other stakeholders to improve neighbourhood policing.”

In proposing the motion, the Leader began by emphasising that it gave her no pleasure in bringing this forward before Full Council. She stated that Thames Valley Police (TVP) was an outstanding and exemplary force providing an excellent service overall for our residents. As such she had a great deal of respect for the force and was very grateful for the work they did.

The Leader stated that in spite of this she could not ignore that anti-social behaviour across the district was on the rise, and that implementation of policies and programmes alone designed to minimise such activity were ineffective in tackling the problems which presented themselves. The only way to resolve such issues was by working in close collaboration with TVP.

The Leader went on to state that whilst she fully understood that the significant levels of operational rationalisation and efficiency measures had an impact, she felt that TVP had not given the increasing level of disorder and unrest the focus required to shut it down before it became too established in such areas as Frogmoor. She also gave mention to the negative response Councillor A Hussain had received from Chief Constable Habgood at a CC meeting with regards to the issue, whereby it had been asserted that enforcement was not the first option. The importance of engaging and working closely with charitable organisations locally was re-emphasised, but that TVP was now required to support us.

In seconding the motion, the Deputy Leader stated that he wished to echo the proposer's words and sentiments in every respect. He highlighted that he was

passionate about improving and protecting the community and had positive memories of working with the Police who had very much shared that passion. As such he felt a sense of disappointment in having to present such a motion.

He emphasised that he felt that TVP had focused resources and strategy away from dealing with the types of low level crimes rife at Frogmoor. He informed the Members that he had been alarmed that upon having challenged on the issues of concern, TVP had connected the problems to the current level of homelessness in the district. The Deputy Leader felt that it was essential to draw a clear distinction between homelessness and anti-social behaviour.

The seconder then reiterated the duty to work **together** in tackling the issues and expressed the Council's heartfelt desire to work, engage and achieve together.

In opening up the debate to members, Councillor Ms J Wassell stated that there should be an interagency effort towards contributing resources to the cause. This she emphasised may not be in the form of hard cash but may be achieved through a **set of plans and initiatives**. She stated that the origins of this behaviour were brought about by a **very complex set of underlying issues**, which TVP alone would struggle to tackle. As such she felt that a more generous spirit towards the TVP should be displayed.

Councillor Ms J Wassell wished to propose an amendment to the motion. The proposal included the insertion of additional wording in the third paragraph of the submitted motion which would read as follows. "WDC resolves to seek swift reprioritisation of TVP, WDC and partner agencies who need to ensure resources."

Debate on the amendment then followed:

Councillor M Knight agreed that the Police alone could not shoulder the responsibility particularly in the light of severe budget cuts to the Police on a national level. He expressed the view that **other options besides enforcement should be considered and that there should be an equal emphasis to deliver the desired outcomes**.

Another Member pointed out that neighbourhood policing was limited and that there was a strong need for people on the ground. It was also highlighted by Councillor A Turner that the amendment was unnecessary, as the motion in its current form already dealt with the issue of partnership and collaboration in its final paragraph.

Upon a vote being taken the amendment was lost and the debate returned to the motion as originally proposed.

Councillor A Hussain also commented that he was very passionate about the Town Centre and that the current situation there saddened him deeply. **He stated that someone needed to take a leading role, with a set timeline put into place for action to be taken.**

A number of other Members also rose to present their views. Councillor L Wood stated that **WDC was already doing much in collaboration with Partners to tackle the situation, and it was through an act of desperation that TVP was now being asked to step up and play their part in dealing with the issue at hand.**

In summing up the Leader concluded that she still believed that the Force was an outstanding one, but that there was a very real concern as to the rise in anti-social behaviour for which swift action was required to be taken. She had felt heartened by

Superintendent Brown`s willingness to engage, but that this attitude was required from officers at every level. As such she hoped that the Chief Constable would work with WDC to develop joint projects that addressed the needs of the whole District.

Upon a vote being taken, the motion was carried as a result of more than half of those Members present voting in favour of the Motion.

What is Anti-social behaviour?

Although it may not necessarily be criminal behaviour, ASB invariably involves issues that adversely affect people's quality of life. At the heart of ASB lies a lack of respect for values and basic consideration for others. It may not necessarily be intentional, but it can intimidate, harass and be disproportionately distressing, particularly to vulnerable members of our community. It can also, in some circumstances, be a precursor to more serious types of offending and criminality, if left unchallenged – so called 'Signal Crime'.

Section 2(1) of the Anti-Social Behaviour, Crime and Policing Act (2014) defines Anti- Social Behaviour (ASB) as:

- Conduct that has caused, or is likely to cause, harassment, alarm or distress to any person.
- Conduct capable of causing nuisance or annoyance to a person in relation to that person's occupation of residential premises.
- Conduct capable of causing housing-related nuisance or annoyance to any person.

WDC's own ASB Policy, dated October 2014 defines ASB as:

Anti-social behaviour incorporates a host of activities but, in essence, is defined in the Crime and Disorder Act 1998 as "Behaviour which is likely to cause harassment, alarm or distress to one or more persons not of the same household as the perpetrator". The Thames Valley Police ASB Policy also refers to the Association of Chief Police Officers (ACPO) definition of ASB: 'Behaviour by an individual or group that results in: - another party feeling personally threatened, - creates a public nuisance, or - has a detrimental impact upon the environment, or - has a detrimental effect upon the quality of life of an individual or the community as a whole.

Examples of ASB

The term (ASB) is broad in definition and the behaviours that are deemed to constitute it are similarly wide ranging. Such behaviour may include:

- Violence or threats of violence against people and property.
- Intimidation and harassment including begging.
- Criminal damage to property.
- Noisy and rowdy behaviour, including street drinking.
- Aggressive and threatening language and behaviour.
- Fouling of public areas, including dog fouling.
- Using accommodation to sell drugs or for other unlawful purposes.
- Inconsiderate or inappropriate use of a vehicle – such as racing or revving cars and the slamming of doors in built up areas during anti-social hours (such as 03:00).

- Hate behaviour directed at a person's race or nationality; gender; sexual orientation; disability; or faith.
- Other conduct likely to cause harassment, alarm or distress to neighbours including acts which could be regarded as causing nuisance or annoyance.
- Environmental ASB: Dumping rubbish and littering, vandalism, graffiti, abandoned vehicles.

Method of T&FG

- A. The T&FG looked at the whole of the District, not just High Wycombe.
- B. The T&FG determined to make any recommendations in the light of hard evidence, not perception or anecdote. In particular the T&FG attempted to address three questions:
- I. How does ASB in our area compare with crime in other similar areas?
 - II. How does ASB in our area compare with ASB in the Thames Valley Police Force area?
 - III. How has ASB changed over time in our area?

Sadly, the T&FG found statistical evidence to be unreliable (see below), so the recommendations were based on evidence from a number of sources:

WDC officers:	Neil Stannett, Environmental Health Manager (13.03.18)
	Elaine Jewell, Head of Community (27.02.18 & 10.05.18)
	Sarah McBrearty, Community Safety Team Leader (27.02.18, 10.05.18 & 19.07.18)
	Nigel Dicker, Head of Environment (04.07.18)
	Nick Adkins, ASB Officer (19.07.18)
Police:	Matthew Barber, Deputy Police & Crime Commissioner (14.06.18)
	Francis Habgood, Chief Constable (14.06.18)
	Lee Barnham, Acting LPA Commander (14.06.18)
	Kevin Brown, LPA Commander Wycombe (27.03.18)
	Dan Crook, Constable Local Policing Team (14.06.18)
Other:	James Boulton, Operations Manager Wycombe Homeless Connection (13.03.18)
	Councillor Matt Knight, MIND Counsellor (27.03.18)
	Claire Daily, Red Kite, Interim Head of Experience (14.06.18)
	Michael Bowker, Wycombe Workplace Charity Chairman (04.07.18)
	Mark Harry, HWBIDCo Chairman (19.07.18)

The Chairman spent the afternoon of 08.08.18 with TVP Neighbourhood Sergeants Hughes and Binfield at Marlow Police Station.

He also had a detailed phone conversation with Chinda Virdee, WDC CCTV Supervisor on the same day.

The T&FG also considered reports of incidents from various Councillors such as twelve or so intoxicated people that were outside the pubs in Frogmoor during the day shouting, swearing and being generally aggressive.

Conclusions/ Recommendations

The Group have taken evidence from a number of sources and identified a number of opportunities.

Next Steps

The Chairman of the ASB T&FG will be presenting the findings and recommendations at the meeting of the Improvement & Review Commission on Wednesday 12 September 2018 for onward referral, with endorsement, amendment or rejection, to Cabinet on 17 September 2018.

Abbreviations:

ACPO	Association of Chief Police Officers
ASB	Anti-Social Behaviour
CCTV	Closed-Circuit Television
FPNs	Fixed Penalty Notices
PC	Police Constable
PCSO	Police Community Support Officer
PSPO	Public Space Protection Order
SMART	Specific, Measurable, Achievable, Relevant, Time constrained
T&FG	Task & Finish Group
TVP	Thames Valley Police
WDC	Wycombe District Council

Agenda Item 6.

RECOMMENDATIONS OF THE RIVER WYE TASK AND FINISH GROUP

Officer contact: Catherine Whitehead (Head of Democratic Services Officer) 01494 421980, catherine.whitehead@wycombe.gov.uk

What is the Commission being asked to do?

- i) To consider the recommendations of the River Wye Task and Finish Group;
- ii) To decide on whether to endorse, amend or reject the River Wye Task and Finish Group recommendations for referral onto the Cabinet Meeting of 12 November 2018; and
- iii) To note that the River Wye Task and Finish Group has now completed its work.

Background and Issues

- 1.1 The River Wye Task and Finish Group was set up by the Improvement and Review Commission on 21 June 2017 and the following Terms of Reference were subsequently agreed at the meeting on 11 September 2017:
 - To conduct a review of the proposal that the River Wye between Westbourne Street and the Archway roundabout should be re-made and opened up as an amenity within the town.

The Group Membership was as follows:

Chairman: Councillor Hugh McCarthy

Vice-Chairman: Councillor Mrs Lesley Clarke

Membership:

Councillor A Hill

Councillor R Farmer

Councillor M Hussain

Councillor R Raja

Councillor M Clarke

Councillor C Whitehead

Councillor P Turner

Councillor A Baughan

The following investigations were carried out by the Group:

Monday 17 July 2017

- Scoping Meeting

Monday 11 September 2017

- Discussion to confirm the terms of reference and consideration of the work programme. Also a review of the feasibility and design work carried out to date and a recap of how the river is considered in policy.

Thursday 12 October 2017

- Discussion with Charles Brocklehurst, Major Projects and Estates Executive, WDC and external visitor Neil Marples, MWH Global, about feasibility, costs and a high level discussion about economics of remaking the river.

Friday 1 December 2017

- Site visit to Sheffield to consider the regeneration of the river and other green infrastructure improvements in the city centre.

Monday 4 December 2017

- Discussion with Dan Fenn, DRF Ltd and Ian McGowan, Head of Highways Infrastructure Projects, BCC. Members also received feedback on the site visit to Sheffield.

Tuesday 30 January 2018

- Presentation from Dan Fenn and Ian McGowan on estimated project costs and visit from Mike Overall, Chairman of Revive the Wye; Chris Woodman, High Wycombe Society; and Allen Beechey, the Chilterns Chalk Streams Project Officer, who explained the special nature of chalk streams and the Wye in particular. A presentation was also given by Philip Simpkin on some of the health benefits which would be associated with remaking the river.

30 July 2018

- Presentation of the Economic Assessment of remaking the river wye by David Baxter and associated discussions Report of - Eunomia.

6 August 2018

- Presentation given by Philip Simpkin on the results of investigations into funding sources, and of the recent condition survey of the culvert.

Finalising the recommendations and reasons for recommendations of the Task and Finish Group.

Conclusions

The Group having taken evidence from external sources and WDC officers and identified that the remaking of the river is a feasible, desirable and well supported project which would not only have great environmental, social, health and wellbeing, place making benefits but that it would also have positive economic benefits with direct financial benefits to the Council in the long term.

The costs of the work to reopen the river would be a relatively small proportion of the total cost of phase 7 of the Town Centre Masterplan and in the longer term remaking the river would overcome any future need to replace the culvert.

The works to remake the river would be most economically and efficiently undertaken if carried out at the same time as highway works in phase 7 (Oxford Road) of the High Wycombe Town Centre Master Plan (HWTCMP) and therefore it is recommended that the Council fund the necessary detailed work to bring the project to a point where it can be delivered and then that the council fund its delivery through CIL and the capital programme.

Next Steps

To be referred to the Improvement & Review Commission on Wednesday 12th September 2018 for onward referral, with endorsement, amendment or rejection, to Cabinet on Monday 12th November 2018.

Agenda Item 7.

COMMISSION'S WORK PROGRAMME AND CABINET FORWARD PLAN

Officer contact: Catherine Whitehead (Head of Democratic, Legal & Policy Services)
DDI: 01494 421980 Email: Catherine.whitehead@wycombe.gov.uk

What is the Commission being asked to do?

- 1 The Commission is asked to:
 - i) Note the update on the Work Programme;
 - ii) Identify any topics from the Cabinet Forward Plan that require review by the Commission as a future meeting, ahead of any item scheduled for consideration by Cabinet: and
 - iii) Note the current position with regards to the Task and Finish Groups.

Task and Finish Groups

- 2 The Committee is permitted (under the Constitution) to establish four Task and Finish Groups at any one time (not including joint Task and Finish Groups).
- 3 The current position regarding the established Task and Finish Groups are as follows:

- **Remaking the River Wye Task and Finish Group**

The Task and Finish Group held its final meeting on 8 August 2018. The report of the Group is featured as a separate item on this agenda.

Anti-Social Behaviour in the District Task and Finish Group

The Task and Finish Group held its final meeting on 19 July 2018. Again the recommendations report of the Group is featured as a separate item on this agenda.

Budget Task and Finish Group

Arrangements for work and membership of the Budget Task and Finish Group are to be agreed.

Proposed new Review Topics

- 4 If at any time Commission Members wish to suggest further topics for the Commission's consideration then please complete and return the new Work Programme Suggest Form (**Appendix A**) to the Democratic Services section for consideration at a future meeting of the Commission.

Scrutiny Work Programme

- 5 For items coming to meetings of the Commission that are not the subject of a Task and Finish Group, please see the table in (**Appendix B**), the current active Task and Finish Groups are also featured in the Gantt chart at the end.

Cabinet Forward Plan

- 6 The Commission is also asked to consider the Cabinet Forward Plan published 28 August 2018 (**Appendix C**). The purpose of submitting the Forward Plan to the Commission is so that Members can review forthcoming items and highlight any reports that the Commission would like to consider ahead of Cabinet consideration.

Guidance for Councillor for Work Programme Suggestions

Proposed scope / focus of review

Identify precisely what will be reviewed to provide focus and direction.

Your rationale for selection

What are the reasons for reviewing the topic and the key issues? Are they good ones which will stand up to Scrutiny themselves?

e.g. Is the issue important to local people?

What is the strength of Member interest?

What is the possible impact of a review – is there the potential to make a difference?

The focus must be on improving services, performance, policies or decisions for residents and/or significant savings. The Commission needs to be sure that the reviews do not tie up officers on work which has little impact.

Evidence

What are the issues / facts which will support the need for a review?

e.g. Is there any evidence of dissatisfaction with the service or under performance?

Desired outcomes/objectives

What are the outcomes the review is seeking or expected to achieve and how will it benefit or impact on the local community? Again, the Commission needs to be sure that the reviews do not tie up officers on work which has little impact.

e.g. Will the outcomes assist in achieving corporate priorities? If so, which ones?

Other comments

Any other information, proposals or queries.

e.g. How will the subject be reviewed and is this achievable by the resources available?

The Commission needs to be aware of any impact on the ability of officers to deliver services especially small teams where there is likely to be a disproportionate impact.

What sort of timescale is involved?

Need to check what else has happened, is happening or is planned in the areas being considered in order to avoid duplication or wasted effort (i.e. have regard to the wider programmes of reviews recently completed, being undertaken or programmed).

Are there other, more suitable, ways of investigating or picking up the issues?

Work Programme Suggestion Form

Democratic Services
Wycombe District Council
Council Offices
Queen Victoria Road
High Wycombe, Buckinghamshire HP11 1BB

committeeservices@wycombe.gov.uk 01494 421214

Your Name:

Contact Number:

Proposed Scope / focus of review:

Your rationale for selection:

Evidence:

Desired outcomes / objectives / possible terms of reference:

Other comments:

What timescale do you perceive to be necessary for this review?

☐ Urgent ☐ Within six months ☐ Within 6-12 months

Wycombe District Council – published 7 August 2018

Improvement & Review Commission Plan – AUGUST 2018 - APRIL 2019

Title & Subject Matter	Wards	Corporate Priority	Date to be taken	Lead Member	Department	Where referred to (if referred)	Contact Officer
Report of the Remaking the River Wye Task and Finish Group Full Report of the Return of the River Wye Task and Finish Group	All Wards	Place. Sustainably regenerating the area	12 September 2018	Improvement & Review Commission	Planning & Sustainability	To Cabinet TBC	Catherine Whitehead, Head of Democratic, Legal & Policy. catherine.whitehead@wycombe.gov.uk
Report of the Anti-Social Behaviour in the District Task and Finish Group Full Report of the Anti-Social Behaviour in the District Task & Finish Group.	All Wards	People. Engaging and working with our communities	12 September 2018	Improvement & Review Commission	Community	To Cabinet on 17 September 2018	Tanya Brown, Democratic Services Officer tanya.brown@wycombe.gov.uk
Community Safety Partnership Plan 2018-19 Report of the Community Safety Partnership 2018-19	All Wards	People. Engaging and working with our communities	12 September 2018	Cabinet Member for Community	Community	N/A	Karen Satterford, Chief Executive karen.satterford@wycombe.gov.uk Tel: 01494 421102
Commission Work Programme & Cabinet Forward Plan	All Wards	People. Engaging and working with our communities	12 September 2018	Improvement & Review Commission	Democratic, Legal & Policy Services	N/A	Jemma Durkan, Senior Democratic Services Officer Jemma.durkan@wycombe.gov.uk Tel: 01494 421635
Commission Work Programme & Cabinet Forward Plan	All Wards	People. Engaging and working with our communities	7 November 2018	Improvement & Review Commission	Democratic, Legal & Policy Services	N/A	Jemma Durkan, Senior Democratic Services Officer Jemma.durkan@wycombe.gov.uk Tel: 01494 421635
Budget Task and Finish Group Report Report of the Budget Task and Finish Group	All Wards	Pounds. Delivering value for money	9 January 2019	Improvement & Review Commission	Finance	To Cabinet TBC	Catherine Whitehead, Head of Democratic, Legal & Policy. catherine.whitehead@wycombe.gov.uk
Commission Work Programme & Cabinet Forward Plan Commission Work Programme & Cabinet Forward Plan	All Wards	People. Engaging and working with our communities	9 January 2019	Improvement & Review Commission	Democratic, Legal & Policy Services	N/A	Catherine Whitehead, Head of Democratic, Legal & Policy. catherine.whitehead@wycombe.gov.uk

Title & Subject Matter	Wards	Corporate Priority	Date to be taken	Lead Member	Department	Where referred to (if referred)	Contact Officer
Commission Work Programme & Cabinet Forward Plan Improvement & Review Commission Work Programme & Cabinet Forward Plan	All Wards	People. Engaging and working with our communities	13 March 2019	Improvement & Review Commission	Democratic, Legal & Policy Services	N/A	Catherine Whitehead, Head of Democratic, Legal & Policy. catherine.whitehead@wycombe.gov.uk

IMPROVEMENT AND REVIEW COMMISSION TASK AND FINISH GROUPS – as at 7 August 2018

2018					2019
AUG	SEPT	OCT	NOV	DEC	JAN
REMAKING THE RIVER WYE TASK & FINISH GROUP Chairman: Cllr H McCarthy Membership: Cllrs Ms A Baughan, M Clarke, Mrs L Clarke OBE, R Farmer, A Hill, Mahboob Hussain, R Raja, P Turner & C Whitehead.					
ANTI-SOCIAL BEHAVIOUR IN THE DISTRICT TASK & FINISH GROUP Chairman: Cllr C Whitehead Membership: Cllrs K Ahmed, M Clarke, A Collingwood, G Hall, A Hussain, Mahboob Hussain & H McCarthy.					
			BUDGET TASK & FINISH GROUP Chairman: TBC Membership: TBC		

KEY

	current task and finish group		planned task and finish group		extant groups not currently active
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Wycombe District Council
THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (MEETINGS AND ACCESS TO INFORMATION) (ENGLAND)
REGULATIONS 2012

Cabinet Forward Plan – 2018/2019– Published Tuesday, 28 August 2018

Notice is hereby given of the decisions listed below that are likely to be taken in private at the meetings indicated. For further information on why these matters will be considered in private, please see the description on the individual item.

Should you wish to make any representations in relation to the meetings below being held in private, please contact Democratic Services, Wycombe District Council, Queen Victoria Road, High Wycombe, Bucks, HP11 1BB. Email: committeeservices@wycombe.gov.uk

Y = key decision * = item to be submitted/decision to be made if necessary

Title & Subject Matter	Key	Decision to be taken by	Will the report be held wholly or partly in private	Reason no public access	Lead Member & Contact Officer
<u>Special Cabinet 8 October</u>					
Air Quality Management Action Plan	Y	Cabinet	Open Report	N/A	Cabinet Member for Environment Head of Environment & Housing
CCTV Monitoring Services	Y	Cabinet	Open Report/ Exempt Appendix	Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information).	Cabinet Member for Community Head of Community

Title & Subject Matter	Key	Decision to be taken by	Will the report be held wholly or partly in private	Reason no public access	Lead Member & Contact Officer
Joint Waste Contract Extension	Y	Cabinet	Exempt Report	Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information).	Cabinet Member for Environment Head of Community
Collins House	Y	Cabinet	Exempt Report	Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information).	Cabinet Member for Economic Development & Regeneration Major Projects and Property Executive
<u>Cabinet 12 November 2018</u>					
Remaking the River Wye - Task & Finish Group Recommendations Report of the Remaking the River Wye - Task & Finish Group	Y	Cabinet	Open Report/Exempt Appendices	Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information).	Improvement & Review Commission Head of Democratic, Legal & Policy.
2018/19 Service Performance: Q2 (July - September)	Y	Cabinet	Open Report	N/A	Executive Leader of the Council Head of Democratic, Legal & Policy.
Treasury Management Mid Year Report	Y	Cabinet	Open Report	N/A	Cabinet Member for Finance and Resources Head of Finance & Commercial

Title & Subject Matter	Key	Decision to be taken by	Will the report be held wholly or partly in private	Reason no public access	Lead Member & Contact Officer
2018/19 Quarter 2 Budget Monitoring Report	Y	Cabinet	Open Report/ Exempt Appendices	Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information).	Cabinet Member for Finance and Resources Head of Finance & Commercial
Use of S106 Affordable Housing Funds	Y	Cabinet	Exempt Report	Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information).	Cabinet Member for Housing Housing Services Manager
Temporary Accommodation	Y	Cabinet	Exempt Report	Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information).	Cabinet Member for Housing Development Manager
Baker Street - Phase 2	Y	Cabinet	Exempt Report	Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information).	Cabinet Member for Economic Development & Regeneration Major Projects and Property Executive
Proposed Land Acquisition	Y	Cabinet	Exempt Report	Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information).	Cabinet Member for Housing Team Leader (Environment and Infrastructure), Estates Officer

Title & Subject Matter	Key	Decision to be taken by	Will the report be held wholly or partly in private	Reason no public access	Lead Member & Contact Officer
<u>Cabinet 17 December 2018</u>					
2019/2020 Council Tax Base & Collection Fund Surplus/Deficit	Y	Cabinet	Open Report	N/A	Cabinet Member for Finance and Resources Head of Finance & Commercial
Draft Capital Programme	Y	Cabinet	Open Report/ Exempt Appendices	Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information).	Cabinet Member for Finance and Resources Head of Finance & Commercial
Draft Revenue Budgets	Y	Cabinet	Open Report/ Exempt Appendices	Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information).	Cabinet Member for Finance and Resources Head of Finance & Commercial
Council Tax empty Premium & Discounts (subject to Legislation) Legislation to increase the empty homes premium commencing April 2019 is currently going through Parliament. The WDC scheme needs to be reviewed in light of these changes, once passed	Y	Cabinet	No	N/A	Cabinet Member for Finance and Resources Revenues and Benefits Service Manager

Title & Subject Matter	Key	Decision to be taken by	Will the report be held wholly or partly in private	Reason no public access	Lead Member & Contact Officer
<u>Cabinet 4 February 2019</u>					
Referral from the Audit Committee on the Treasury Management Strategy 2019/20	Y	Cabinet	Open Report	N/A	A Member of the Cabinet Head of Finance & Commercial
2018/19 Quarter 3 Budget Monitoring Report	Y	Cabinet	Open Report/ Exempt Appendices	Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information).	Cabinet Member for Finance and Resources Head of Finance & Commercial
Revenue Budgets & Capital Programme	Y	Cabinet	Open Report/ Exempt Appendices	Para 3 - Information about the financial or business affairs of any particular person (including the authority holding that information).	Cabinet Member for Finance and Resources Head of Finance & Commercial
<u>Cabinet 11 March 2019</u>					
2018/19 Service Performance: Q3 (October - December)	Y	Cabinet	Open Report	N/A	Executive Leader of the Council Policy Officer

Members of the Cabinet

Name	Address	Ward represented	Position
Cllr Ms K Wood	c/o Wycombe District Council Council Offices Queen Victoria Road High Wycombe HP11 1BB	Tylers Green & Loudwater	Executive Leader of the Council
Cllr D Barnes	18 Juniper Rd Marlow Bottom Bucks SL7 3NX	Greater Marlow	Executive Deputy Leader & Cabinet member for Engagement & Strategy
Cllr Mrs J Adey	Hatherley, Princes Road, Bourne End, Bucks SL8 5HZ	The Wooburns	Cabinet Member for Environment
Cllr S Broadbent	Michaelmas Cottage Bryants Bottom Road Great Missenden Buckinghamshire HP16 0JS	Greater Hughenden	Cabinet Member for Economic Development & Regeneration
Cllr D Carroll	10 Hoppers Way Great Kingshill Bucks HP15 6EY	Greater Hughenden	Cabinet Member for Youth & External Partnerships
Cllr D Johncock	32 Highfield Road Flackwell Heath High Wycombe Buckinghamshire HP10 9AN	Flackwell Heath & Little Marlow	Cabinet Member for Planning
Cllr J Langley	18 Rush Burn Wooburn Green Bucks HP10 0BT	The Wooburns	Cabinet Member for Housing

Cllr G Peart	8 Abbotswood Speen Princes Risborough Buckinghamshire HP27 0SR	Lacey Green, Speen and the Hampdens	Cabinet Member for Community
Cllr D Watson	Copper Howe, 17 Wendover Road, Bourne End 17 Wendover Road Bourne End Buckinghamshire SL8 5NS	Flackwell Heath & Little Marlow	Cabinet Member for Finance & Resources
Cllr L Wood	37 New Road Penn High Wycombe Buckinghamshire HP10 8DL	Tylers Green and Loudwater	Cabinet Member for Digital Development & Customer Services